



## ANNUAL TRAINER REPORT

<b>Name:</b>	<b>iMIS:</b>
<b>Address:</b>	<b>Date:</b>
	<b>Tel:</b>
	<b>E-mail:</b>

### TRAININGS PRESENTED

You are required to deliver a minimum of 10 hours of training annually to maintain your trainer status. Please record the actual duration of your training. Use additional pages, as needed. Note that three hours prep time may be considered towards training hours.

DATE	TRAINING MODULE / TOPIC	# of Participants	HOURS
<b>TOTAL NUMBER OF HOURS</b>			

### OTHER TRAINING ACTIVITIES

Include all other tasks associated with your role as a Trainer including participation in training planning committees, training preparation time, and mentoring another Trainer. Please note that these activities do not count towards your time commitment as a trainer.

DATE	TRAINING TASK	HOURS
<b>TOTAL NUMBER OF HOURS</b>		

**TRAINER DEVELOPMENT**

Participation in a variety of training experiences will assist you in continuing your personal growth and development as a Trainer. You are required to take 12 hours of enrichment training every three years. List all trainings, conferences, seminars, courses, etc. you have attended during the past year (inside and outside of Guiding).

**TRAININGS TAKEN**

DATE	TOPIC	DELIVERED BY	HOURS
TOTAL NUMBER OF HOURS			

**KEEPING CURRENT**

What have you done to keep up-to-date with programs and organizational information?

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

*We protect and respect the privacy of our members. Personal information is used to communicate within our organization. We do not provide or sell this information outside of our organization. For further information, see our privacy statement at [www.girlguides.ca](http://www.girlguides.ca).*